

**MINUTES OF WOULDHAM PARISH COUNCIL MEETING
TUESDAY 3rd May 2016 AT 7.30PM
WOULDHAM VILLAGE HALL**

Present:

1.	<p>APOLOGIES Present: Cllr Head, Cllr Jukes, Cllr Fitzwater, Cllr Goode, Cllr Marr, Cllr Fulwell, Cllr Adams, Cllr Parris, BClIr Dalton, BClIr Davis. CClIr Homewood 8 members of public</p>	
2.	<p>MINUTES The minutes of the Parish council meeting held on the 12/04/2016 were proposed by Cllr Goode and seconded by Cllr Jukes to be a true record of proceedings. It was agreed by all other councillors that the minutes were to be signed by the Chairman.</p>	
3.	<p>MATTERS ARISING FROM MINUTES Members agreed that any other matters arising from the minutes would be dealt with under the appropriate heading, as the meeting progressed through the agenda.</p>	
4.	<p>DECLARATIONS OF INTEREST Cllr Head Grounds</p>	
5. 5.1	<p>EXTERNAL REPORTS Borough Councillor: Cllr Head announces that BClIr Dalton is to be Deputy Mayor. BClIr Dalton reports that TMBC are likely to cancel the payments currently made to Parish Councils of Section 136 and Council Tax Support Grant, this has not yet been agreed but will be discussed at the next PPP meeting on May 18th. There are 27 PC's and Tonbridge in the TMBC area, TMBC will be cutting their Precept requirement and the PC's are to make up the difference under their precept. This will be for the new finance committee to discuss. Cllr Fulwell comments that the savings made to TMBC are minimal. After a quote in Trenport's latest newsletter there have been questions about the doctors surgery in Burham. BClIr Dalton spoke to the new practice manager who said "there are ongoing negotiations between various parties of taking responsibility for medical centre in PV. Negotiations remain ongoing albeit slowly as soon as they know anything it will be shared with local community, business as usual". Everyone agrees it is a badly worded leaflet from Trenport.</p>	
5.2	<p>County Councillor: Nothing to report. Cllr Fitzwater thanks CClIr Homewood for reply to his query. Cllr Head thanks CClIr Homewood for the CCTV money. Excuses himself, Cllr Head thanks him for coming.</p>	
5.3	<p>Police report: Received</p>	
5.4	<p>Neighbourhood Watch Scheme: None. Cllr Marr to get names of volunteers in the scheme.</p>	
5.5	<p>Youth Club: Received. Cllr Parris queries the way CATS is run, Cllr Marr says hard to get in touch with Matt who runs it.</p>	

Signed _____ Dated _____

<p>6. 6.1 6.2 6.3 6.4</p>	<p>PLANNING Planning applications considered and commented upon by the Planning Committee TM/16/01180/AT Sign boards and flag poles. Planning consents issued: Medical Centre has been approved, a few changes but mostly the parking spaces. Planning applications refused: None Other planning issues: None</p>	
<p>7.</p>	<p>PETERS VILLAGE Cllr Goode asks for a debate on managing the communal spaces in PV and the PV community hall instead of a management company. Once the PC starts to receive money on the precept from PV the Finance Committee could look at the possibility. The PC to contact the developers to ask how much the management company would cover, items such as broken tarmac difficult for PC to manage. It is agreed that management companies do little and charge a lot and the PC has a chance to run instead for little profit. To go on the June Agenda. The previous Chair looked at taking on the management of Oldfield Drive but the existing company reluctant to release the business because they make a lot of money. Clerk to check on the opinion of our insurance company. All agree that PC to look into helping Oldfield Drive by taking on the management company's responsibilities. The developers sell the contract to management companies that are sometimes owned by the developers themselves, this is the 2nd company to run Oldfield Drive. The developers should have handed over to the PC once 100 houses were sold but this did not happen. Cllr Fitzwater asks who is responsible for Rectory Close as it looks untidy. Residents are responsible there is shared ownership.</p>	<p>Clerk clerk</p>
<p>8.</p>	<p>MEMBERS OF PUBLIC Keith Churcher: Mr Churcher expresses unease about positioning a Tesco's Express in PV taking business from Frosts, Eccles and Wouldham shops. The planning for a food hall was granted in 2006 so we are not in a position to stop it. BCllr Dalton suggests it will be a small supermarket, perhaps not Tescos and may be quite expensive compared to larger supermarkets. Medical practice, a discussion was held about the new running of the medical centre, the developers and the NHS must have had discussions on viability. The NHS would lease building from developer. PC would be dealing with the builders. BCllr Dalton comments that Burham PC held onto land for 15 years in case surgery wanted to expand but they did not. Sandra Redgrave complains about cockerel crowing from 3-4am on allotments. Cllr Marr to have a word with the owner. Alison Smith: Ms Smith would like to review what has been said on Keep Wouldham Connected. She feels that her name has been slandered and that the PC have not kept up with developments of the Fundraising Committee, she has worked very hard on the lottery bid and asks for an apology from Cllr Head, who in emails has suggested that the Fundraising Committee needed to be changed.</p>	

	<p>Cllr Head apologises for the misunderstanding, reiterates that since April 2015 minutes and despite requests has not seen any Minutes or reports relating to the bid and clarifies that the bid has not yet been lodged. She reiterates that she is not interested in taking over the bid, that she was not aware of how far the bid had progressed and that perhaps her idea about using the precept for a new hall could be used in conjunction with the lottery bid as the plan required a new car park which would not be covered. Cllr Head asks to see the bid to see if it is workable, Ms Smith assures the PC that it is and that she would bring it to the hall for the PC to see.</p> <p>Cllr Head states that the bid belongs to WPC and that the confirming signature will have to be that of the Chairperson. Ms Smith states that in 12 years the PC has not been able to produce a new village hall and that this bid is the furthest the village has got to financing one, Ms Smith thought the minutes of the meetings were on the PC website, Cllr Fulwell to send to clerk who will put them up. Adrian Pettit asks for more support for fundraising from the PC.</p>	
9.	<p>STREET LIGHTING: No report</p>	
10.	<p>HIGHWAYS AND VERGES: Cllr Head states that she is not completely happy with the new village sign she is going to discuss with ex Cllr Savage if he would be happy for it to be framed. Cllr Head to organise for some drawings to be done regarding the post, frame and new lighting. Cllr Goode asks if there is going to be an HGV sign on the roundabout coming out of PV, we have to wait for Highways to adopt the road. Clerk to get in touch with Burham to copy sign, we have to apply for permission to attach to lamppost, think about ordering 2, one for top of Knowle. Cllr Head states that CCllr Homewood said he would support putting one on the bridge. Discussion on a sign saying "No HGV's" instead of "Unsuitable for HGV's" but KCC would not agree to this.</p>	<p>Agenda for June</p> <p>Clerk.</p>
11.	<p>FOOTPATHS/PROW: Cllr Goode requests the TMBC cycling strategy on next Agenda, she would like the path to be realigned. Cllr Goode and clerk to get map for next meeting. Cllr Head to ask Headland to check that the Field path is passable. FP6</p>	<p>clerk</p>
12.	<p>ALLOTMENTS: Cllr Marr has mentioned they are not very tidy but it is early in the season. Clerk to contact Sarah Albert to pay the grazing charge, Cllr Marr to chase</p>	
13.	<p>WOULDHAM COMMON: Fire pit not cleared out, Cllr Jukes will do it. No other problems</p>	
14.	<p>VILLAGE HALL:</p>	
14.1	<p>Existing Hall: No meeting of VH Committee since January</p>	
14.2	<p>New Hall Fundraising Committee had successful quiz, fundraising Continues Cllr Fulwell thanks the committee. Report on meeting held on 28th April 2016</p>	

	<p>This meeting had no decision making powers. Please see attached full minutes of this meeting. Joint meeting with the fundraising committee, the PC and Jellybeans plus any stakeholders interested in new facilities. There were 5 main points discussed:</p> <p>First issue was the old school. No-one yet knows what KCC have in mind for it but the general consensus was that it would not be financially viable. What to do with the current hall? General consensus was to sell although concern was raised about keeping the façade. Where do we want new hall? Two sites under discussion. Existing plans, general consensus was to change them. The reasons given, not suitable for Jellybeans, lottery bid needs to show multiple users and the plans looks to be weighted in favour of the preschool. The PC debates the pros and cons of the original plans and the fact that changing them will be time consuming. Ms Smith says the lottery will not need to see the plans until stage 2. Ms Smith says surveys have to be redone because need a bigger percentage of villagers to take part. Having read the minutes the Chair agrees with all the suggestions made in the meeting except changing the existing plans as she is concerned about the time factor, the need for the car park to be surfaced for the new hall which had not been discussed, building on the strategic gap which she does not feel Trenport or TMBC would agree and disagrees with the figures given for running the current hall. Ms Smith reiterates that the Lottery bid has a section to claim for buying land. Cllr Parris comments that the full use of the current hall by Jellybeans means no other group in the village can use it during the day. Cllr Head reiterates that she will look into costs of using precept and Ms Smith agrees this can be used as a back up plan.</p>	<p>Minutes of meeting on 28th April</p> <p>OS on agenda for June</p> <p>Send copy of VH plans to RF</p>
<p>15.</p>	<p>RECREATION GROUND: Cllr Head proposes to continue meeting after 10pm all agreed. Cllr Parris put lots of signs up on Tramway, they were pulled off. Has reported dog poo bins, not being emptied every week. TMBC are considering withdrawing services so they may be cutting down. Send letter to Waste Services Dennis .Gardner CCTV. Not now going into Medway. Lee Regan is going to adjust the plans to go into cabinet, no trench but using overhead wires. 2 cameras on pole by Medway and 2 cameras on entrance. Will catch bins for fly tippers. Can alter cameras to where we want them. When we get a hall we can move them to cover different areas.</p>	<p>Clerk</p> <p>Agenda for June</p>
<p>16. 16.1 16.2</p>	<p>ADMINISTRATIVE AND FINANCIAL MATTERS: Approval of accounts: Cheques to be signed at end of meeting by Cllrs Fulwell and Adams.</p>	

Signed _____ Dated _____

	<p>Funding for PCSO. Cllr Fulwell does not agree on paying for police but thinks we have a concern about the new bridleways being recently opened. WPC does not want to see a return of anti- social behaviour but thinks we should show willing by supporting a new PCSO. Cllr Head suggests £200 which was agreed in the precept. Proposed by Cllr Fulwell and seconded by Cllr Jukes. Votes 7 for 1 abstain.</p> <p>Discuss and approve matters for Parish Magazine: Propose not to put VH meeting in magazine until discussed by the PC (minutes are available on the website)</p>	
17.	<p>CORRESPONDENCE: Winchester House reply to letter sent. Church pathways report to Highways, get claim number.</p>	clerk
18.	<p>DATE OF NEXT MEETING: 7th June 2016</p>	
19.	<p>QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK: Cllr Goode. Have not heard back from Trenport regarding land behind VH. Cllr Marr. Concrete planter needs weeding, Anne Marr volunteers, will PC contribute to bedding plants? Agreed up to £20. Cllr Jukes: Add thanks to Anne Marr for last year’s Fun Day. Cllr Parris. Dog Warden is to send letter about dog running around. Will ask Mayor at Fun Day to make any presentations. Cllr Adams suggests that the PC send too many petty emails, Cllr Head thinks the use of committees will lessen use of emails.</p> <p>Meeting ends 10.25pm</p>	clerk

Wouldham Parish Council- cashflow to end of financial year 2016-2017 for the May meeting

Bank Account Balance as at 25.04.16

Balance brought forward from April 25th 2016

Less payments April 16 meeting

Current account Nat West £ 100.00

Savings account Nationwide £ 10,349.35

Reserve account Nat West £ 43,125.85

Monies belonging to Youth Club £ 83.00

Monies belonging to Fun Day (incl 2016 budget) £ 1,139.82

£ 54,798.02

Receipts paid in April 2016

Precept payment £ 13,840.00

Council Tax Support £ 1,117.50

£ 14,957.50

Cheques cleared up to April 25th 2016

Signed _____ Dated _____

3071	Arkadia	PAYE	£ 172.50
3072	F Rance	Litter warden	£ 185.86
3073	N Grimes	Salary	£ 1,024.73
3077	Eon	March	£ 22.71
			<hr/>
			£ 1,405.80

Uncashed cheques up to April 25th

3074	Kalc	Good Councillor guide	£ 6.28
3075	K&M	Traffic survey	£ 330.00
3076	KALC	Subscription	£ 418.70
			<hr/>
			£ 754.98

Cheques to be approved May meeting

3078	N Grimes	Teleforest	£ 55.90
3079	E On	April	£ 21.29
3080	N Grimes	Salary and expenses	£ 1,069.99
3081	SJS Property	allotments rent	£ 330.00
3082	60+ club	donation	£ 200.00
DD	F Rance	litter warden	£ 199.80
			<hr/>
			£ 1,876.98

Estimated balance carried forward to May 2016

Current account Nat West	£ 100.00
Savings account Nationwide	£ 10,349.35
Reserve account Nat West	£ 41,716.71
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	£ 52,166.06

Signed _____ Dated _____